



Thailand Charitable Organization Registration #350 under the Ministry of Finance

## MANAGER (EDUCATION)

### ABOUT KENAN FOUNDATION ASIA

Kenan Foundation Asia believes in a world where everyone has the right to build a better life for themselves, their family, and their community. Every day, we are working in Thailand and the region to inspire students, develop skilled people, and grow strong leaders by empowering them with the knowledge, technology, and skills necessary for a better future. Whether it's an entrepreneur, a teacher, a student, a community leader, or non-profit manager, we conduct tailored, engaging activities to train, coach and equip them so they can achieve their dreams.

### OUR VALUES

<b>Partnership</b>	We collaborate with our stakeholders to co-create and deliver services and programming that address the real challenges facing the people of the region.
<b>Inspiration</b>	We are passionate about creating a sustainable future and take action to make it happen. Through our actions, we inspire others to act and do the same.
<b>Leadership</b>	We are leaders in the field of social and economic development. We empower courageous, adaptable people to succeed in solving the challenges of globalization and provide opportunities and dignity for everyone.
<b>Integrity</b>	We care deeply about our work and our reputation. We do not compromise our ethics, our values, or our professionalism. We take personal responsibility and use good judgement to drive our values in everything we do.

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### ROLE DESCRIPTION

Kenan Foundation Asia, a non-profit development organization working in partnership with companies, governments, academia, and committed individuals to empower people with the knowledge, technology, and skills necessary for a better future, is seeking a highly motivated and qualified person for the position of **Manager (Education)**. You will be responsible to manage and maintain relationships with partners in various organizations for projects and also engage the industry sector, education providers and key stakeholders to determine critical skills needs and leverage training expertise and resources from the stakeholders to support the transition of pipeline graduates into the workforce.

This position will report to the Senior Manager of Education program.

### KEY RESPONSIBILITIES

#### Project Management

- Lead project management within Kenan's innovative education area, focusing on STEM education, environmental education, educational technology, technical and vocational education and education-to-employment.
- Plan, design, and implement projects by executing necessary actions, including capacity building, research, analysis, sub-grant management, budget management, monitoring and evaluation, and project reporting according to donor requirements and expectations.
- Provide technical expertise and insights on global development trends to support Kenan's strategic focus in expanding program operations within the innovative education area.

- Contribute to project design and adaptation by offering technical knowledge on innovative education strategies, supporting new proposals, and adjusting ongoing projects to meet evolving program contexts.

#### Team Management

- Coach and develop team members to ensure effective program delivery.

#### Stakeholder Management

- Develop and maintain strong relationships with stakeholders, including project partners, government officials, beneficiaries, and donors.

#### Business development/Brand Development

- Lead or take part of proposal development by conduct searching and provide quality information that meet all aspects of the requirements
- Brand ambassador. Represent to key stakeholders and sharing knowledge in areas of expert

### QUALIFICATIONS

- PHD/Master Degree in preferred. Degree in education, industrial education, social science, business administration or related fields.
- At least 8 years of direct experience working on education, workforce development, youth development or related projects.
- Proven experience managing projects within non-profit organizations, particularly in STEM education, environmental education, educational technology, TVET, youth employment, or related research areas is highly desirable
- Ability to build and maintain relationships with diverse stakeholders, including educators, community members, donors, and governmental agencies
- Technical expertise in environmental education, science education, ESG is a plus
- Professional facilitation and training skill is a plus.
- Excellent communication and interpersonal abilities.
- Excellent written and oral skills in Thai and English Language.

Please kindly note that all applications will be stored in Kenan's system at least for 1 year and will be kept strictly confidential. Also, the successful candidate would be required for Pre-employment medical examination and background check.

Interested applicants are invited to submit full resume indicating qualifications and experiences, and cover letter to "Apply for job"

Further information, please contact [Recruitment@kenan-asia.org](mailto:Recruitment@kenan-asia.org)